

# The FA Charter Standard Club Programme Incident/Accident Reporting Form



## Football Club

### Incident/Accident report

1. Site where accident took place

---

2. Name of person in charge of session/competition

---

3. Name of injured person

---

4. Address of injured person

---

---

---

5. Date and time of incident/accident

---

---

6. Nature of accident/incident

---

---

---

7. Give details of how and precisely where the accident took place.

Describe what activity was taking place, eg. training programme, getting changed, etc.

---

---

---

---

8. Give details of the action taken including any first aid treatment and the name(s) of the first-aider(s).

---

---

---

---

9. Were any of the following contacted

Police Yes  No

Ambulance Yes  No

Parent/Guardian Yes  No

10. What happened to the injured person following the accident?  
(eg. went home, went to hospital, carried on with session)

---

---

---

---

11. All of the above facts are a true and accurate record of the incident/accident.

Signed \_\_\_\_\_

Name (Print) \_\_\_\_\_

Date \_\_\_\_\_